



WHITTINGHAM PARISH COUNCIL
Agenda for the Parish Council Meeting
on Thursday 9th Oct 2025 at 7.15pm
in Goosnargh Village Hall - Downstairs

1. APOLOGIES

2. APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 9TH SEPT 2025.
The Chairman is required to sign the attached Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda, noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (13)

4. PUBLIC PARTICIPATION

This is a time limited session at the discretion of the Chairman. Invitations to attend have been sent to the Police, County & City Cllrs. Members of the public wishing to raise matters in accordance with [Standing Order 2023 \(3e & g\)](#) should raise them here.

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

Those wishing to be co-opted to the Parish Council will be given an opportunity to address Members of the Council during public participation.

5. CO-OPTION VACANCY

Further to the notice advertising a Councillor vacancy in Lower Ward, 3 expressions of interest have been received and circulated to Members.

Members are requested to consider the co-option requests. If a person is appointed, they will be required to sign a Declaration of Office before joining the Council.

6. FINANCIAL STATEMENT 1st – 30th Sept 2025

The following accounts have been paid in accordance with Standing Order 2023 15 (xii).

DETAILS	PAYEE	AMOUNT	PAY REF
Printing of the Summer Newsletter	City Council	£306.25	Ref 87
Replace balancing logs at Cumeragh	Greenbanks	£288.00	Ref 88
Sept Parish Lengthsman contract	Mark Cornforth	£486.00	Ref 89
16 th Sept Football pitch mowing contract	Millars	£204.00	Ref 90
50% deposit for Cumeragh play repairs	Playdale	£710.10	Ref 91

The Chairman is requested to verify that the finance and bank statements up to the end of Sept have been reconciled.

7. HALF YEARLY BUDGET ANALYSIS APR 25 – SEPT 25

The Clerk will present a report to show the approved budget for 2025/26, the expenditure to date and the remaining budget available.

Members will be required to approve the analysis, noting any excesses or projects not yet actioned.

8. ORDERING OF POPPY WREATHS

£40 is included in the budget to cover the cost of 2 Remembrance Day wreaths. In Oct 2024, Members expressed a desire to add approx. 20 poppies to the lamp posts on Church Lane at a cost of £3 each. The Clerk has applied for the necessary license to display them.

Members are required to confirm a £100.00 cheque donation to the Royal British Legion under S137 of the Local Govt Act 1972.

9. ACCOUNTS FOR PAYMENT

Members are required to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	METHOD
Clerk Salary Oct	J Buttle	£1627.08	BACs
PAYE	HMRC	£231.29	BACs
Employer Nat Ins	HMRC	£224.57	BACs
Pension	NEST	£97.65	DD
Jul - Sept expenses	J Buttle	£39.00	BACs
30 th Sept football pitch mowing	Millars	£204.00	BACs
Oct Grounds maintenance contract	Millars	£840.00	BACs

10. CONSIDERATION OF 2026/27 BUDGET ITEMS

The November meeting will focus on the 2026/27 budget requirements.

To ensure accurate figures are included in the budget, Members are requested to advise of any new budget items so that cost estimates can be brought to the November meeting.

11. COMMUNITY INFRASTRUCTURE LEVY – FINANCES & APPROVED PROJECT UPDATES

Members are requested to approve the attached copy of the CIL Finance Plan and the latest updates on the Business Plan - shown in blue.

a) BENCHES

Members resolved to allocate £4,950 to replace 11 benches with recycled plastic, including delivery, plaques and installation. MIN 24/25 94 & 95.

£3,339 was spent on 6 benches at Cumeragh Village and £1,175 was spent on 2 benches in Goosnargh play area leaving a balance of £436.

On checking the seating area outside Goosnargh shops, it was agreed that they could be repaired with composite slats. A quote for £326.40 has been received. As this amount can be paid from the estimated budget amount, the Clerk ordered the slats under delegated authority.

Members are required to approve the decision and pay the invoice.

The dismantled benches on Cumeragh play area had concrete ends, some of which were reusable and were collected by a charity in Ingol. Others were not fit for purpose and the City Council agreed to collect and dispose of them for £30.00. As the amount was less than £100, the Clerk approved the collection under delegated authority.

Members are required to approve the order and payment of the invoice.

b) GOOSNARGH VILLAGE GREEN – PLAY AREA EQUIPMENT

Preston City Council advised that the multi-use play equipment in the children's play area needed to be replaced. Members resolved to allocate £14,000 towards a replacement, matching the amount of S106 funding available to the City Council. MIN 24/25.140

At the end of Sept, the City Council advised that the equipment has been removed and they are looking at replacements. As the Parish Council will be contributing to the equipment, the Clerk requested that Members are consulted on the replacement.

Assuming the details are available in time for the meeting, Members will be requested to comment on the suitability of the proposed equipment.

c) MEMORIAL

The 2 Tommy Statues approved under MIN 78 will be installed prior to Remembrance Day and Cllr Eccles and the Lengthsman will cut back the bushes at the side of the Memorial.

Due to the scale of the work, it may be necessary to use Millars to access the higher trees and remove the vegetation.

Members are requested to set aside an estimated amount for the works.

12. COMMUNITY INFRASTRUCTURE LEVY – NEW PROJECT SUGGESTIONS

Cycle trail - Members are advised that children tried to install a cycle jump / ramp in the grounds of the former hospital site and, as there are no cycling facilities locally, it has been suggested that the Parish Council uses CIL monies to purchase a field off Bleasdale Road to install some form of cycle trail to create a new amenity, whilst retaining the green space.

Members are requested to consider whether to add the item to category 2 of the CIL business plan so that the Clerk can make further enquiries.

Pedestrian crossing – It has also been noticed that children from Rogerson Garden's are crossing Cumeragh Lane to access Cumeragh Green play area. Traffic humps were approved as a planning condition for the estate, but it has been suggested that a pedestrian crossing is also required. As this can only go ahead with the agreement of LCC Highways, the Clerk has approached them for comments.

If there are no highway objections to the provision, Members are requested to advise if they wish to contribute towards the scheme using CIL monies.

13. ST JOHN'S CHURCH – FEASIBILITY STUDY

Further to MIN 80 of the Sept meeting, the preferred bidder has been contacted and a site meeting has been arranged to view the Church and attend a pre-contractual meeting, with a view to agreeing the finer details of the Feasibility Study before signing the Agreement.

Homes England have also confirmed that they will refrain from marketing the site and will disengage from any active promotion for a period of 6 months to give the Parish Council an opportunity to conclude the Feasibility Study.

No decisions are required. The item is on the agenda to ensure Members are kept up to date with the project.

14. PLANNING MATTERS

a) APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

Members are requested to note the delegated representations on the following summarised applications

06/2025/0939 Two storey rear extension and window in west side gable at Camforth Hall Barn, Camforth Hall Lane.

06/2025/1012 Single storey side extension at 69, Cumeragh Lane, Preston

b) LONGRIDGE SPORTS VILLAGE

Members have been informed of a consultation to create a sports village on the Preston / Longridge boundary which includes 250 affordable homes to be provided by Community Gateway. <https://longridge-sportsvillage.co.uk>

As the proposals impact on Longridge Town Football Club, the Clerk contacted them for comments. They replied that they have been consulted on the plans several times over the past 12 months. The Football Club will remain in the Club's ownership and, with the installation of both Junior and Adult 5G pitches, they feel the community advantages would be huge.

The Clerk has contacted the City Council to ask if there is any evidence to suggest that there is a local need for affordable homes in the Halfpenny Lane area - bearing in mind that Places for People have built 53 affordable homes (06/2018/1042) in addition to the 130+ homes being built as part of the mandatory 30% allocation on applications 06/2013/0785 and 06/2019/0169.

The Clerk also contacted the developer who advised that the impact on the local infrastructure and highway assessments will be included in the application when submitted.

Members are requested to consider if they wish to engage with the consultation process or wait and respond formally to the planning application.

c) LCC PRIMARY SCHOOL PROPOSAL – 06/2025/0019

Members will be aware that LCC were asked to 'go back to the drawing board' in respect of the parking arrangements for the proposed primary school at Henry Littler Way. An email has been received asking if Members would be available to attend a meeting to review proposals regarding the road layouts etc. The Clerk responded positively and is waiting for further details.

Members are requested to indicate if they wish to attend the meeting.

The Clerk also contacted LCC to request details of the 'temporary village' to be created whilst building work starts. LCC acknowledged the email, stating they need more time to reply.

d) FORMER HOSPITAL SITE

Members will recall the Parish Council raised several matters in response to the planning application to develop the former hospital site. Although the planning consent is still subject to approval from the Lancashire Lead Flood Authority, there are several issues around the public open space which would benefit from a further discussion with Barratts.

Members are requested to create a working group of Councillors to meet with Barratts on a regular basis - virtually or in person - to ensure development and maintenance issues can be actioned in between Parish Council meetings.

e) GROUNDS MAINTENANCE COMPLAINT

Prospect Homes - Members were informed of a complaint concerning poor maintenance by Prospect Homes at the former Ridings site off Whittingham Road. The Clerk has been in contact with Prospect Homes who state the problems are due to the 'transition period' before the development is passed to an estate management company – however the S106 Legal Agreement clearly states that the land shall be maintained by the owner until the long-term maintenance agreement is agreed.

Members are requested to note that the Clerk has contacted the City Council's legal team to request that they contact Prospect Homes to remind them of their legal responsibility to resolve the issue.

15. LCC PARISH & TOWN COUNCIL CONFERENCE, LALC & PAC MEETINGS

Notes of the 24th Sept Preston Area Committee meeting have been emailed to all. The next meeting is scheduled for the 10th December.

Lancashire County Council will host the annual Parish and Town Council Conference on Sat 1 Nov 2025 in County Hall, Preston at 9.30am. After the conference, the Lancashire Association of Local Councils will hold its AGM.

As advised in September, Member Councils may present a Motion for LALC to investigate / action, if approved at the AGM.

Members are requested to advise if they wish to attend either meeting or present a Motion to LALC's AGM.

16. NOTE NEW CORRESPONDENCE

Members are requested to NOTE the following items, in addition to any new correspondence or items of concern received since the issue of the agenda.

Cumeragh received an award in the Best Kept Village competition and a certificate will be presented at a ceremony in Clitheroe on Mon 13th Oct at 2.30. It is understood that representatives from Cumeragh and Goosnargh & Bloom are unable to attend, so Members are requested to advise if they wish to attend.

Members are also invited to attend the opening of the Whitechapel Village Hall on the **Sat 18th October**. Times will be sent to those requesting to attend.

17. DATE OF NEXT COUNCIL MEETING

Thursday 13th Nov 2025 at 7.15pm in Goosnargh Village Hall.

END